

LCCG

Annual Meeting Minutes

8 July 2020 / 20:00 / Online

ATTENDEES

Robert Cornford (RC), Michael Stack (MS), Jon Spinage (JS), Steve Webber (SW), Jane Olds (JO), Jen Walker (JW), Lesley Thompson (LT)

APOLOGIES

Kathy Gilbert

AGENDA

Report from last year's LCCG AM

- Copy of report available on the launton.org website (linked to in a recent copy of Launton Lines)
- Agreed by all as an accurate reflection of last year's meeting

Chair's report

- No further comments made

Treasurer's report

- MS walked us through the report, covering the year June 2019 to May 2020
- There is a deficit for this year
 - Income against printing costs is still in shortfall
 - There are new advertisers and we will be in surplus next year if this continues and the page count remains around 40 pages
- May need updating for publication sales
- 50% contribution requested to the Parish Council for the April edition
- There will be new housing soon which will increase the print run and the reach of the advertisers
 - May justify a commensurate increase in contribution from the Parish Council

- JO mentioned such a request would be needed by Dec 2020 for 2021 onwards and that we might also approach the District Council Covid-19 fund (not related to the 50% contribution to April 2020 costs)
- We do not plan to raise advertising rates (last reviewed around 5 years ago)
 - We gave a one month holiday to existing advertisers do to the pandemic
 - We continue to look for new advertising opportunities, especially given the extended reach of the online version
- No further comments made

Editor's publication report and advertising summary

- RC walked us through the statistics for print and online editions this year including word count and proportion of advertising space (still less than 20%)
 - Full report is available from the website and [here](#).

Election of committee

- No new candidates for the roles of Chair and Treasurer stepped forward
- All those currently on the committee agreed to stand again
- No-one currently fills the role of Secretary, this may be addressed over the coming year
- Management Group (MG) positions agreed and confirmed for RC and SW
- RC, supported by all, thanked JW for all her help this year

AOB

- RC raised the possibility of contacting the volunteers group to assist Shirley with deliveries, LT will post to Facebook
- SW noted how many Launton Facebook groups there now are
- SW also noted that a welcome pack might be good for newcomers to the village
 - RC raised that this might be supported by the house development company
- RC is working on a draft policy about photos, will circulate to the committee for approval
- LT thanked us all for producing Launton Lines and particularly RC for all his hard work